

# KILGORE COLLEGE

## WORKFORCE DEVELOPMENT-CONTINUING EDUCATION

HEALTH SCIENCES – Bert E. Woodruff Adult Education Center  
220 N. Hwy 259, Kilgore, Texas 75662  
903-988-3787 or 903-983-8645

### **Clinical Medical Assistant**

The Medical Assistant program accepts approximately 10 students per course. Students will receive hands-on training in vital sign measurement, Phlebotomy, EKG administration, and infection control, along with an understanding of medical law and ethics. Upon successful completion of the course, students will be eligible to sit for the Certified Clinical Medical Assistant (CCMA) exam through the National Healthcareer Association (NHA).

### **Course Dates:**

April 14, 2025 - August 14, 2025  
18 weeks, 488 contact hours  
Hybrid

### **Class Meets:**

Monday & Wednesday- On Campus 9:00 a.m. to 2:00 p.m.  
Tuesday & Thursday- Online 9:00 a.m. to 2:00 p.m.  
Friday - On Campus, Skills Lab 8:00 a.m. to 12:00 p.m. (Starts on Week 14)

### **Registration Dates:**

Deadline to Register: March 5, 2025  
Deadline to submit required documents & payments: March 28, 2025

### **Tuition Fees:**

\$2,000 (Certification exam included with tuition)

### **Textbooks:** To be Purchased from Amazon:

Hartman's Medical Assisting: The Basics 1st Edition  
ISBN: 978-1604251487- \$62.50

Hartman's Workbook for Medical Assisting: The Basics  
ISBN: 978-1604251494- \$25.00

### **Eligibility Requirements:**

Minimum age of 18 years old prior to first class day  
Minimum education of high school diploma or GED

### **Required Documents:**

At the time of registration submit the following

- Copy of driver's license
- Copy of High School Diploma/High School Transcripts/GED

### **Additional Required Documents to be submitted AFTER Acceptance into the Program:**

- Documentation of all required basic or childhood immunizations; including a current tuberculosis skin test, documentation of starting and completing the Hepatitis B vaccination, and current flu shot.
- Current negative drug test
- Current negative background check.

**Instructor:** Candice Williams

**Class Location:** Kilgore College- Longview Campus, Hendrix Bldg Room # 309  
300 S. High St. Longview, Tx 75601