

RFP No. FY24-FACMAIN09

Comprehensive Facilities Services Provider Facilities Maintenance, Custodial, & Groundskeeping Services

RFP ADDENDUM NO. 1

To All Potential Bidders:

This addendum is issued to modify the previously issued bid document and/or given for informational purposes, and is hereby made a part of the bid documents. Please attach this addendum to the documents in your possession. The original RFP Documents remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondents shall take this Addendum into consideration when preparing and submitting its Proposal. **Per the RFP, the proposer shall acknowledge receipt of any and all addenda, if any, per instructions Section 8 Addenda Checklist.**

QUESTIONS:

- * Whether these services are currently outsourced. **Yes, they are.**
- * If outsourced, the name of the incumbent contractor. **Aramark**
- * Whether these services are under one or multiple contracts. **One contract**

Please contact our Chris Craddock, ccraddock@kilgore.edu for PIA requests.

- * If possible, we would like to request a copy of the current contract(s).
- * If possible, we would like to request copies of the scoring documentation from the last RFP

Please provide contracted amount?

Contracted amounts for the past three years:

2021 = \$2,523,276

2022 = \$2,611,590

2024 = \$2,717,098

1. Page 38- "Section 9" RFP Questionnaire-
 1. Where would you like for us to include this in the proposal? It seems that it is not clear where you want us to place it. Our assumption is the appendix unless otherwise clarified. **Please place the questionnaire for section 9 after or with the executive summary will be fine.**
 2. Can you confirm that when we answer these questions, we can refer back to the page and location within the other section where we have already answered this? OR do you want us to insert the answer again within the questionnaire? **Referring back to previously answered or provided information is fine.**
2. Page 8- #6 Proposer Proprietary/Confidential Information
 1. Can you clarify the intent of what you want accomplished here? **Simply mark the pages that are confidential I believe will be the easiest for everyone.**
 - i. Do you want us to move all proprietary information from the proposal and put it here? (Not recommended as the flow of the proposal will be confusing)
 - ii. Do you want us to put a copy of everything proprietary in this section with or without it redacted?
 - iii. Would you rather change this and have us submit a 2nd electronic copy redacted with our proprietary information?
3. CMMS
 1. Does Kilgore College currently own their CMMS or is it owned via the current vendor? **Vendor owned**
 2. IS there a CMMS that Kilgore College prefers over others? If so, which one? **No preference.**
4. Can Kilgore College provide a copy of any contracts that are associated with the maintenance of their assets and equipment? **KC has partnered with Ideal Impact for our energy management, request contract by email.**
 1. Example- performance energy contracts

Will you accept Doc U Sign signatures on required documents? **Yes**

PENDING REVIEW:

- We saw the list of equipment but not the assets. Can you provide a list of assets?

Fleet vehicles

2017 F350 dump truck
2020 Ford Transit Van
2011 F150 truck
2009 Ford Ranger

Mowers

2 John Deere Z930 ZTR mowers
2 John Deere 648M stand mowers
1 John Deere 3032 tractor w/305 loader/Bush hog

Miscellaneous

4 John Deere Gators
2 Carry All 500 Club Car golf carts
1 16-foot trailer

- Can you provide the past year of work orders from Aramark? **Number of work orders was 2,311**
- Do you have account on the number floor mats you want us to provide? **13 Kilgore campus/1 Longview campus**
- Number of events that were held for outside parties/ KC events. Number from Aramark that they provided custodial and setup services for. **217**